

**ARROYO SECO
NEIGHBORHOOD COUNCIL**
PO BOX 42254, LOS ANGELES,
CA 90042
MESSAGE PHONE:
323-418-ASNC
<http://www.asnc.us>

**CITY OF LOS ANGELES
CALIFORNIA**



**ARROYO
SECO
NEIGHBORHOOD
COUNCIL**
www.asnc.us

GOVERNING BOARD
Drew Paonessa, PRESIDENT,
Nicholas Manalo, 1st VICE-PRESIDENT
Rose Zitomersky, SECRETARY
Lynda Valencia, TREASURER
Teresa Bonsell, 2nd VICE PRESIDENT

ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)
**Joint Meeting of the Board of Directors with
the Budget & Finance, Rules & Elections and Agenda Setting Committees**
Monday December 21, 2020 7:00 pm

Zoom Meeting Online or By Telephone

**Dial (669) 900 6833 or online <https://zoom.us/webinar/list>
to Join the Meeting**

Enter This Webinar ID: 967 9084 6171 and Press #

Steve Austin	Montecito Heights
Neiel Norheim	Montecito Heights
Lynda Valencia	Monterey Hills
Ted Cannon	Mt. Washington
Eva Chavez	Mt. Washington
Joseph Desbarres	Mt. Washington
Jennifer Bass	At Large
Tim Gillis	At Large
Traci Larson	At Large
Nicholas Manalo	At Large
Keegan McChesney	At Large
Drew Paonessa	At Large
Keenan Sheedy	At Large
Rose Zitomersky	At Large
VACANCY	At Large
Teresa Bonsell	Community Interest
Jim Henderson	Community Interest

c/o EmpowerLA - DONE
200 N. Spring St., Suite 2005
Los Angeles, CA 90012
Phone: (213) 978-1551
Fax: (213) 978-1751
Email: NCsupport@lacity.org
Website: www.empowerla.org

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Rose Zitomersky, Secretaria, al 323-418-ASNC o por correo electrónico secretary@asnc.us para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF ASNC NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Committees must dial (669) 900 6833, and enter 967 9084 6171 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Committees on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committees' jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- 1. CALL TO ORDER AND ROLL CALL 7:00PM (1 min.)** ASNC President Drew Paonessa. This Joint Board, Budget & Finance, Rules & Elections and Agenda Setting Committees has been called in an abundance of caution to satisfy the Ralph M. Brown Act. The Committees are a standing committees of the ASNC and are advisory in nature to the Board. Any decisions made at this joint meeting are not considered Board actions and shall go back as recommendations to the ASNC Board for a final vote at a regular or special Board meeting.
- 2. GENERAL PUBLIC COMMENT** The public may provide comments to the board on nonagenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)
- 3. RULES & ELECTIONS COMMITTEE 7:20PM** ASNC Vice President Nicholas Manalo
 - Roll call and approval of minutes.
 - General Public Comment** The public may provide comments to the board on nonagenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)
 - Discussion of the 2021 NC Election and associated committee.
 - Discussion of election outreach including four banners for each community promoting candidate registration and the April 13 vote-by-mail election. Consideration of banner size and location.
 - Adjournment of Rules & Elections Committee
- 4. BUDGET & FINANCE COMMITTEE 7:10PM** ASNC Treasurer Lynda Valencia
 - Roll call and approval of minutes.
 - General Public Comment** The public may provide comments to the board on nonagenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)

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4. BUDGET & FINANCE COMMITTEE *continued*

- c. Review of November Monthly Expense Report.
- d. Request up to \$50 in Outreach funds for printing from Quick'r Print'r or similar to notify of online education sessions with local volunteers, purchase and distribution of relevant materials in coordination with schools, Audubon Center, and Arroyo Seco Library.
- e. Request up to \$500 in Outreach funds for lawn signs and banners from Quick'r Print'r or similar to notify Monterey Hills stakeholders of the Hermon Neighborhood Council's unapproved boundary expansion.
- f. Request up to \$500 in Outreach funds to purchase four banners to promote candidate recruitment and the April 13 election.
- g. Request \$989 in Outreach funds for November social media services from division-7.com.
- h. Adjournment of Budget & Finance Committee.

5. AGENDA SETTING COMMITTEE 7:45PM ASNC President Drew Paonessa

- a. Roll call and approval of minutes.
- b. **General Public Comment** The public may provide comments to the board on nonagenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)
- c. Review and prioritize agenda requests for Board action submitted by stakeholders, Board members, governmental entities, and other interested individuals and organizations via the online Agenda Request form <http://asnc.us/agendarequest.html>. The committee has the discretion to postpone an agenda request, refer it to a specific Standing Committee for review and recommendation, treat it as an announcement, or consider and resolve it as a non-Board administrative matter. NOTE: this Committee shall not address or consider the merits of proposed agenda items. Its function is to determine whether a proposed agenda item will be placed on the next Board meeting agenda.
- d. Adjournment of Agenda Setting Committee

6. ADJOURNMENT OF THE BOARD MEETING

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Lynda Valencia, Board Member, at 323-418-ASNC or email president@asnc.us.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.asnc.us or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact ASNC president at 323-418-ASNC or email president@asnc.us.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – ASNC agendas are posted for public review as follows:

- Mt. Washington Elementary School Bulletin Board, 3981 San Rafael Ave, Los Angeles, CA 90065
- Budd Weiner Park (between Via Colina and Via Arbolada 90042)
- ASNC's web site www.asnc.us
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the ASNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ASNC Bylaws. The Bylaws are available at our Board meetings and our website www.asnc.us

Monthly Expenditure Report



Reporting Month: November 2020 Budget Fiscal Year: 2020-2021

NC Name: Arroyo Seco
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27869.52	\$8176.16	\$19693.36	\$988.00	\$11933.00	\$6772.36

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$40539.79	\$1423.01	\$19693.36	\$988.00	\$18705.36
Outreach		\$6753.15		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$5000.00		Encumbrances: \$6933.00		Previous Expenditures: \$12670.27	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	MS TEDDY BEAR	11/02/2020	Plush toys for December Holiday event	General Operations Expenditure	Outreach	\$754.85
2	OTC BRANDS INC	11/02/2020	OUTREACH FUNDS FOR DECEMBER HOLIDAY EVENT, GOODIE BAG SUPPLIES	General Operations Expenditure	Outreach	\$549.86
3	DISCOUNTMUGS.COM	11/03/2020	Outreach funds for goody bags for kids, for distribution at December holiday event	General Operations Expenditure	Outreach	\$531.08
4	OTC BRANDS INC	11/03/2020	Outreach goodies for kids to be distributed at Avenue 50 Holiday event	General Operations Expenditure	Outreach	\$245.46
5	MS TEDDY BEAR	11/04/2020	CREDIT FOR PRIOR PURCHASE FROM MS TEDDYBEAR	General Operations Expenditure	Outreach	\$-16.78
6	DISCOUNTMUGS.COM	11/05/2020	OUTREACH SUPPLIES - EVENT BAGS WITH ASNC LOGO	General Operations Expenditure	Outreach	\$814.68
7	STAPLES DIRECT	11/25/2020	PAPER AND INK SUPPLIES FOR ADMINISTRATIVE FUNCTIONS	General Operations Expenditure	Office	\$435.01

8	MARTHA BENEDICT (DIVISION-7.COM)	11/02/2020	OCTOBER 2020 SERVICES FOR WWW. ASNC. US MAINTENANCE SERVICES. SOCIAL MEDIA OUTREACH	General Operations Expenditure	Office	\$988.00
9	MARTHA BENEDICT (DIVISION-7.COM)	11/09/2020	DESIGN OF 5 LIGHT POLE BANNERS FOR ASNC GEOGRAPHIC AREAS	General Operations Expenditure	Outreach	\$1875.00
10	EveryTable C/O RC Baral	11/20/2020	FOR READY-TO-EAT MEALS FOR COVID RELIEF. MEALS TO BE PAID THROUGH FEAST, A NON-PROFIT WORKING TO FEED LOCAL COMMUNITIES. MEALS WILL BE DISTRIBUTED IN THE PARKING AREA OF THE SYSCAMORE GROVE FOURSQUARE...	General Operations Expenditure	Outreach	\$1999.00
Subtotal:						\$8176.16

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	MARTHA BENEDICT (DIVISION-7.COM)	11/30/2020	DIVISION 7 NOVEMBER INVOICE	General Operations Expenditure	Office	\$988.00
Subtotal: Outstanding						\$988.00