

ASNC Planning and Land Use Committee

Monday April 09, 2018 7PM
Montecito Heights Senior Center
DRAFT MINUTES

Attending: Lynda Valencia, Sylvia Robledo, Neiel Norheim, Lynnette Kampe, Brendan Curran, and Michael Blatt. Absent: Ben Park.

1. *CALL TO ORDER* at 7:10PM by Sylvia Robledo.
2. APPROVAL OF MINUTES – No minutes available.
3. GENERAL PUBLIC COMMENTS – None.
4. NEW BUSINESS:

Committee discussion to establish process for reviewing plans prior to the PLUC meetings. Michael Blatt reported need to reduce time commitment and to develop a more broadly shared review and application contact process. To facilitate this he will produce an on-line project spreadsheet, and letter templates that committee members will be able to access.

Process: Project Applications reviewed for case #, date, and type of project.

Call applications with no case number.

High priority given to larger projects, new construction and older applications.

Invitation procedure: email applicant letter/forms using ASNC PLUC templates [ASNC PLUC Request for Presentation, Notice of Presentation Form and Developer Presentation Information Sheet]. Developers will be invited to present at a regularly scheduled PLUC meeting and up to four presentations accepted. Upon confirmation of available presentation date developer sends letters to neighbors at least two weeks in advance of presentation.

Group email will be set up. All committee members are to take part in contacting developers.

Members assigned priority to project applications and each agreed to contact 2-3 high priority projects.

5. OTHER BUSINESS: Sylvia Robledo requested new meeting schedule. New schedule: 2nd Wednesday of each month @ 7-9PM. Discussion of upcoming project hearing that PLUC had sent a letter expressing concerns. Any members wishing to attend advised to speak as private citizens only.

6. ADJOURNMENT: Moved by Sylvia Robledo, seconded by Michael Blatt. Passed unanimously. Meeting adjourned at 8:30.

Minutes prepared by: Lynnette Kampe