

ARROYO SECO NEIGHBORHOOD COUNCIL

BUDGET & FINANCE COMMITTEE

Chair: Cindi Lynch, Treasurer

Members: Sam Aronoff (co-chair), Martha Benedict, Teri Bonsell, Valerie Harragin

Wednesday, October 18, 2017, 7:00pm

RAMONA HALL – CLASSROOM
4580 N Figueroa St, Los Angeles, CA 90065

MINUTES

1. Meeting called to order at 7:03 p.m. Cindi Lynch, Teri Bonsell and Lynda Valencia in attendance, a quorum is established.
2. MOTION TO APPROVE MINUTES – tabled as minutes were not available.
3. No public comments were requested.
4. NEW BUSINESS for discussion or action for the Board of Directors:
 - a. MOTION TO RECOMMEND FOR BOARD APPROVAL: Up to an additional \$1,000 for general office printing expenses at Quick 'r Print 'r or similar, for printing monthly meeting agendas, minutes and/or other non-project/event-specific printing requirements. Approved unanimously.
 - b. MOTION TO RECOMMEND FOR BOARD APPROVAL: Up to \$300 for refreshments, printing and marketing of flyers to promote Suicide Prevention and Mental Health Awareness workshop for seniors. This was the second in a series that began in May 2017. ASNC will be coordinating resources with LA County DMH and CD1. Approved unanimously.
 - c. MOTION TO RECOMMEND FOR BOARD APPROVAL: UP to \$800 for flyers and banners from Quick 'r Print 'r or similar, rental fees, for Ramona Hall or similar, refreshments from Food4Less or similar and moderator fees for ASNC CD51 Candidate Debate/Town hall. Approved unanimously.
 - d. MOTION TO RECOMMEND FOR BOARD APPROVAL: Up to \$300, to increase the total budget for the Montecito Rec Center Holiday Event from up to \$700 to up to \$1,000, for double the number of food bags to provide to attendees via raffle from Superior Grocery, or similar. Approved unanimously.
 - e. MOTION TO RECOMMEND FOR BOARD APPROVAL: Up to \$400 for a Dia de los Muertos event on Sunday, November 6, funds to be used for crafts from Michaels or similar; water and refreshments from Superior Grocer or similar. Approved unanimously.
 - f. MOTION TO RECOMMEND FOR BOARD APPROVAL: Up to \$300 for an ad in the Highland Park Holiday Parade, to Highland Park Chamber of Commerce. Approved unanimously.
 - g. MOTION TO RECOMMEND FOR BOARD APPROVAL: Up to \$500.00 for the Audubon event on November 25th. The funds will be used for pots, soil, paints, brushes, and seeds or live small plants to transfer, from Home Depot and refreshments from My Taco, Superior Grocery or similar).
 - h. DISCUSSION ONLY – Budget availability for participation in Lummi Day events.

Agreed that we only wish to spend whatever is required to obtain a table. We can use craft supplies remaining from other events.

5. TREASURERS REPORT -- Reviewed the September MER that will be submitted at October 23 monthly board meeting; discussed concerns that if we spend everything we have pre-approved, we will run out of funds in April, and will not have sufficient funds for spring events. Discussed follow-up on items for which action has not yet been taken. Agreed we would have announcement at October 23 board meeting stating that all future printing costs that have been budgeted for an event must be done through Teri and paid for via credit card; invoiced separately from any Board meeting agendas or other non-event-specific printing expenses; that any color printing is to be pre-approved. Also discussed that as printer toner would be less expensive than professional printing, we would purchase toner for Cindi Lynch's home printer and encourage board members to contact Cindi for black & white printing needs (agendas, simple 8.5 x 11 flyers).
6. Meeting adjourned at 7:58 p.m.