

**ARROYO SECO
NEIGHBORHOOD COUNCIL**
POST OFFICE BOX 42254
LOS ANGELES, CA 90042
MESSAGE PHONE: 323-418-ASNC
<http://www.asnc.us>

OFFICERS

Lynda Valencia
PRESIDENT

Valerie Harragin
1st VICE-PRESIDENT

Drew Paonessa
SECRETARY

Cindi Lynch
TREASURER

Teresa Bonsell
2nd VICE PRESIDENT

**CITY OF LOS ANGELES
CALIFORNIA**



c/o EmpowerLA - DONE
200 N. Spring St., Suite 2005
Los Angeles, CA 90012
Phone: (213) 978-1551
Fax: (213) 978-1751

BOARD MEMBERS

Cindi Lynch	Montecito Heights
Neiel Norheim	Montecito Heights
Drew Paonessa	Monterey Hills
Lynda Valencia	Monterey Hills
Jason Berlin	Mt. Washington
Ted Cannon	Mt. Washington
Jessica Craven	Mt. Washington
Rider Strong	Mt. Washington
Steven Austin	At Large
Valerie Harragin	At Large
Jim Henderson	At Large
Haeyong Moon	At Large
Keenan Sheedy	At Large
Teri Bonsell	Community Interest
Yvonne Sarceda	Community Interest

**ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)
BOARD OF DIRECTORS MEETING**

Monday February 25, 2019 · 7:00pm · Ramona Hall, 4580 Figueroa Street, Los Angeles CA 90065

A G E N D A

Documents related to this agenda may viewed at <http://www.asnc.us/2019-archive/02-Feb/index.htm>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311. • PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.asnc.us or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the ASNC Secretary at 323-418-ASNC or email secretary@asnc.us. • Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al (213) 978-1551.

- 1. CALL TO ORDER AND ROLL CALL** ASNC President Lynda Valencia
- 2. APPROVAL OF THE MINUTES OF JANUARY 28, 2019**
- 3. PRESENTATIONS FROM PUBLIC OFFICIALS** (5 minutes each)
- 4. PRESIDENT'S ANNOUNCEMENTS** (5 minutes each)
 - The next Board meeting will be on Monday March 18th, due to the Cesar Chavez holiday.
 - A Board retreat will be held Saturday March 23 at 10am in the Audubon Center Library. Board member attendance is mandatory. The Audubon Center is located at 4700 Griffin Avenue.
 - Award to Maxx Capps, head mentor of Young Storytellers, this month's ASNC Certificate of Recognition.
 - Nominations are open for April's Certificate of Recognition for individuals/businesses/organizations that best represent the character and values of the Arroyo Seco communities. Nominations are made at Outreach meetings and voted on at monthly Board meeting.
- 5. BOARD OF DIRECTORS TRANSITION** effective dates and discussion with Julien Antelin.
- 6. CURRENT BOARD VACANCIES** There are two unfilled positions for Sycamore Grove Representatives. Nominations are now open. Deadline to submit application by mail for consideration at the March ASNC meeting is March 6, 2019. Application form is available at www.asnc.us. If a geographic position remains unfilled for 60 days, it will become At Large.
- 7. GENERAL PUBLIC COMMENT** The public may provide comments to the board on NON-AGENDA ITEMS within the Neighborhood Councils subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)
- 8. OLD BUSINESS**
 - Flat Top: Update by Sylvia Robledo, who has been monitoring weekly the progress of conveying the Flat Top property in Montecito Heights to the ownership of the City of Los Angeles Department of Recreation & Parks. (see <http://www.asnc.us/2016-archive/02-Feb/88363.pdf>) The Board and stakeholders request an update at this time.

**ARROYO
SECO**
NEIGHBORHOOD
COUNCIL
www.asnc.us

ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)
Post Office Box 42254, Los Angeles, CA 90042
Message phone (323) 418-ASNC
www.asnc.us



ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)
Governing Board Agenda, Page 2
FEBRUARY 25, 2019 • RAMONA HALL COMMUNITY CENTER

9. NEW BUSINESS

- a. Motion to Approve: Letter regarding ZA 2018-3468, 3775 Mayfair Drive, Mt. Washington 90065, to the Planning Dept.
- b. Motion to Approve: Operations funds not exceed \$400 for refreshments and room rental at the Audubon Center for ASNC Board Retreat on Saturday March 23, 2019, 10am.
- c. Motion to Approve: Nomination of Cesar Arias for his annual service to Monterey Hills decorating Budd Weiner Park for the holidays, this month's candidate for the ASNC Certificate of Recognition.
- d. Motion to Approve: Outreach funds not to exceed \$350 for refreshments from Smart & Final or similar for Opening Day event at Montecito Hts Rec Center Friday April 26, 2019 at 5pm..
- e. Motion to Approve: Outreach funds not to exceed \$1500 to supply hotdogs, chips, water, small crafts, goodie bags and candy from Smart & Final and Oriental Trading or similar as ASNC participation in Eggstravaganza Saturday April 13 at Ramona Hall.
- f. Motion to Approve: Outreach funds not to exceed \$500 for Lummis Day June 2, registration and half page ad.
- g. Motion to Approve: Outreach funds not to exceed \$170 plus tax for two 3' x 8' vinyl banners from Quick'r Print'r or similar.
- h. Motion to Approve: Outreach funds up to \$150 for coffee and light refreshments from Food 4 Less, Dunkin Donuts, or similar for election outreach at Mount Washington Elementary School polling site on March 5, 2019 for the LAUSD School Board District 5 Election.
- i. Motion to Approve: Outreach funds up to \$150 for refreshments from Smart and Final or similar for Cleland Park Softball game and park re-opening community gathering.

10. TREASURER'S REPORT Motion to Approve January 2019 Monthly Expense Report (MER).

11. COMMUNITY IMPACT STATEMENTS

- a. Motion to Approve: **19-0100 - Paid Family Leave** The Arroyo Seco Neighborhood Council (ASNC) extends its support to this motion. The importance of paid family leave for working families cannot be overstated. The expansion of the current state paid family leave by the city of Los Angeles will get us closer to the rest of the industrialized world. The council hopes that this will also set a precedent for the state to further expand their benefits program.
- b. Motion to Approve: **19-0002-S30 - State Holiday for Elections** The Arroyo Seco Neighborhood Council (ASNC) extends its support to this resolution calling for general elections to be state holidays. As participation is the cornerstone of democracy the ASNC supports any act that would increase voters abilities to exercise their franchise. The creation of a state holiday promises to encourage and aid in getting voters to the polls.

12. ELECTION OF NEW OFFICERS Nominations and show of hands vote by the Board. Officers shall serve a term of one (1) year or until their successors take office. Officers serve on the Agenda Setting Committee.

- a. **PRESIDENT** Duties and responsibilities include, but not be limited to being the ASNC Executive Officer and President of the Board of Representatives. The President shall be responsible for the general oversight of the ASNC. The President shall set the agenda for and preside over all ASNC meetings.
- b. **1ST VICE PRESIDENT** Duties and responsibilities shall include, but not be limited to assuming the duties of the President when the President is unable to perform duties of office, assisting the President in determining the issues that may be put on the agenda and chairing the Rules & Elections Committee.
- c. **SECRETARY** Duties and responsibilities shall include, but not be limited to recording the minutes of ASNC meetings and maintaining the historical records. The Secretary shall make ASNC records available to the public as required by law. Responsible for completing Board Action Certification (BAC) forms that will be submitted by the Treasurer to the City Clerk.
- d. **TREASURER** Duties and responsibilities shall include, but not be limited to maintaining the financial records of the ASNC, overseeing all finances, chairing the Budget & Finance Committee, presenting the Monthly Expense Report (MER) at the Board meeting, submitting the MER and all expense documents to the City Clerk, responsible for ASNC bank account authorizations, and submitting BACs to the City Clerk. Department of Neighborhood Empowerment training required.
- e. **2ND VICE PRESIDENT** Duties and responsibilities shall include, but not be limited to maintaining the Stakeholder records of the ASNC, overseeing all communications with ASNC Stakeholders and chairing the Communications & Outreach Committee.

13. TREASURY SUPPORT POSITIONS

- a. Motion to Approve: Effective date of new ASNC Treasurer
- b. Motion to Approve: Appointment and effective date of Second Signatory.
- b. Motion to Approve: Appointment and effective date of Cardholder.

ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)
Governing Board Agenda, Page 3
FEBRUARY 25, 2018 • RAMONA HALL COMMUNITY CENTER

14. LIAISON APPOINTMENTS The President shall appoint the following Liaisons.

- a. Neighborhood Council Sustainability Alliance Liaison. The NCSA “amplifies the power of Neighborhood Councils, both by offering a platform for collaboration on pressing sustainability challenges, and by providing Neighborhood Councils with resources for effective action.” <http://empowerla.org/mayor-partners-with-neighborhood-council-sustainability-alliance>
- b. Alliance of River Communities (ARC) Liaison. ARC is comprised of representatives of 16 Neighborhood Councils who meet the third Monday of the month to address concerns regarding the Los Angeles River and related regional issues. <http://empowerla.org/arc>
- c. Los Angeles Neighborhood Council Coalition (LANCC) Liaison. This group meets the first Saturday of the month and is intended to enhance the ability of NCs, as well as their clout and influence, giving a larger voice on issues affecting more than one neighborhood. <http://www.lancc.org>
- d. Other Liaisons: During the year, agencies will ask for Liaison contact information for the purpose of sending invitations to meetings or events of interest, to receive feedback, or simply to request help in sharing information with NCs and stakeholders. <http://empowerla.org/liaison>
 - i. Animal Services
 - ii. Homelessness
 - iii. Purposeful Aging
 - iv. Los Angeles Public Works
 - v. Film
 - vi. Resilience
 - vii. Grievance Panel

15. STANDING COMMITTEE CHAIR AND CIS MAKER APPOINTMENTS All committees shall be composed of a fixed membership which may include both Board and non-Board voting members of record. Unless otherwise specified in these bylaws, all Standing Committees shall be chaired by an ASNC Board member who shall appoint the committee members. All committees are required to take and maintain minutes of each meeting to be posted on the ASNC web site. The chair of each committee shall be responsible for agenda notifications in public places. If the chair of any committee is unable to attend a Board meeting, they must designate a committee member to make reports. All committees should strive to develop participation from the Stakeholders.

- a. Community Impact Statement maker. <http://empowerla.org/community-impact-statements-what-they-are-how-to-file-them-why-you-should-write-one>
- b. Health, Public Safety and Welfare Committee Chair - Committee shall monitor and advise the Board on law enforcement, quality of life, emergency preparedness, issues related to seniors, health, animal welfare and the environment.
- c. Education and Youth Committee Chair - Committee shall monitor and advise the Board on issues related to schools, education and youth.
- d. Transportation Committee Chair - Committee shall monitor and advise the Board on issues regarding transportation.
- e. Recreation, Culture and the Arts Committee Chair - Committee shall monitor and advise on issues related to recreational, cultural and art institutions and activities.
- f. Planning and Land Use Committee (PLUC) Chair - shall review, take public input, report on and make recommendations of actions to the Board on any land use and planning issues affecting the community. .
- g. Local Issues - Each Local Issues Committee shall include all Geographical Representatives, as well as any ASNC Stakeholder wishing to join. Local Issues Committees shall report to the Board on matters of local importance at each regular meeting of the ASNC.
 - i. Monterey Hills
 - ii. Montecito Heights
 - iii. Mount Washington
 - iv. Sycamore Grove pending representatives' election
- h. Budget Advocate Representatives (2) <http://empowerla.org/tag/budget-advocates>

ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)
Governing Board Agenda, Page 4
FEBRUARY 25, 2018 • RAMONA HALL COMMUNITY CENTER

14. COMMITTEE REPORTS

- a. Sustainability Alliance – Jessica Craven
- b. Alliance of River Communities (ARC) – Rider Strong, Keenan Sheedy
- c. Los Angeles Neighborhood Council Coalition (LANCC) - Cindi Lynch
- d. City Attorney Liaison – Valerie Harragin
- e. Communications and Outreach - Teresa Bonsell
- f. Health, Public Safety and Welfare - Keenan Sheedy
- g. Education and Youth – Drew Paonessa
- h. Transportation - Keenan Sheedy
- i. Recreation, Culture and the Arts – Rider Strong
- j. Planning and Land Use - Lynda Valencia
- k. Local Issues
 - i. Monterey Hills – Jim Henderson
 - ii. Montecito Heights – Steve Austin
 - iii. Mount Washington – Jessica Craven

15. ADJOURNMENT

Funding requests: Unless otherwise stated in the approved motion, any funds appropriated for community projects as a result of this meeting’s actions: (1) will be drawn from the 2018-19 ASNC budget. The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or adjusted in the interest of fairness, by the presiding officer of the Board. The agenda is posted for public review at Mount Washington Elementary School Bulletin Board and Budd Weiner Park Bulletin Board, as well as the ASNC’s official Website at www.ASNC.us. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment (ASNC Project Coordinator), at (213) 978-1551. Process for Reconsideration: The Board may reconsider and amend its actions on items listed on the agenda in accordance with Robert’s Rules of Order.

