

NEIGHBORHOOD COUNCIL APPLICATION TO CHANGE OR ADJUST BYLAWS

NEIGHBORHOOD COUNCIL NAME ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)

IMPORTANT

THIS "APPLICATION TO CHANGE OR ADJUST BYLAWS" OF A CERTIFIED NEIGHBORHOOD COUNCIL IS BASED ON ARTICLE V. SECTION 3 OF THE "PLAN FOR A CITYWIDE SYSTEM OF NEIGHBORHOOD COUNCILS" ("THE PLAN"). IT IS STRONGLY RECOMMENDED THAT YOU REVIEW THESE DOCUMENTS BEFORE COMPLETING THIS APPLICATION. COPIES OF THESE DOCUMENTS ARE AVAILABLE FROM THE DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT. IF YOU WOULD LIKE ASSISTANCE OR IF YOU HAVE QUESTIONS ABOUT COMPLETING THE APPLICATION PACKAGE, CONTACT YOUR PROJECT COORDINATOR IN THE DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT AT (213) 485-1360, OR TOLL FREE AT 3-1-1.

APPLICATION REQUIREMENTS:

The bylaws of the Neighborhood Council are established to provide a written framework and an organizational structure for the Neighborhood Council. The Neighborhood Council bylaws shall include, at a minimum, the information required by Ordinance and the Plan and described in the original Certification Application Guidelines and Instructions, including applicable laws and ethical standards.

- Attach to this application a copy of the ORIGINAL bylaws of the CERTIFIED Neighborhood Council, and if applicable, ratified by the Neighborhood Council governing body. Only those bylaws certified by the Board of Neighborhood Commissioners or those that have been subsequently amended and approved by the Department of Neighborhood Empowerment will be accepted.
- Attach to this application the complete set of REVISED bylaws of the CERTIFIED Neighborhood Council. The revised bylaws must meet the minimum requirements as set forth in the Plan and Ordinance for Neighborhood Councils.
- Attach to this application the Board meeting agenda(s) at which the requested changes were discussed and voted upon, and the minutes or Board resolution from your Neighborhood Council approving the bylaw changes/amendments pending DONE approval. If a resolution is submitted, it should contain the requested changes, the Board members present, the outcome of the vote. These documents should indicate that you have complied with your Neighborhood Council internal processes for changing/amending the bylaws.

APPLICATION QUESTIONS:

1. Please provide the name, title, and contact information of the person(s) with whom the Department of Neighborhood Empowerment may discuss the bylaw revisions. * = *Makers of the motions to amend*

*Joseph Riser, Hermon Geographic Representative	JosephR@mindspring.com	(323) 376-9000
Name/Title	Contact Information	
* RuthAnne Tarletz, Registrar	Sarte1Mex@aol.com	(626) 683-8757
Name/Title	Contact information	
Ernest E. Sanchez, President	EESanchez@sbcglobal.net	(323) 223-8673
Name/Title	Contact Information	

2. Please provide the Article(s), Section(s) and Subsection(s) for which change or amendment is being requested.

Article III (Membership) paragraphs 1 & 2 (applies to both stakeholder-approved amendments covered herein)

3. Please provide the original language and the corresponding change/amendment. Attach additional pages if necessary.

ORIGINAL LANGUAGE: (NUMBER 1)

The ASNC community stakeholders are defined as individuals who live, work, or own property within the ASNC boundaries, together with the sole designated representatives of businesses or organizations that operate or own property within the ASNC boundaries.

Neighborhood Council membership is open to all community stakeholders. Community stakeholders, 18 years of age or older, may register as members of the ASNC. Only members shall have the right to vote, hold office, or serve on committees. Any person who affirms in writing, under penalty of perjury, that he or she is at least 18 years of age and either lives, works, or owns property within the boundaries of the ASNC or else is the sole designated representative of a business or organization that operates or owns property within the boundaries of the ASNC shall be duly registered as an ASNC stakeholder. All members shall show some proof of stakeholder status at the time of registration. The Rules and Elections Committee shall propose additional rules for ASNC stakeholder membership registration as may be required.

AMENDED LANGUAGE: (NUMBER 1) [Note: Added text is indicated in **boldface**]

The ASNC community stakeholders are defined as individuals who live, work, own property, or are parents or guardians of students attending school within the ASNC boundaries, together with the sole designated representatives of businesses or organizations that operate or own property within the ASNC boundaries.

Neighborhood Council membership is open to all community stakeholders. Community stakeholders, 18 years of age or older, may register as members of the ASNC. Only members shall have the right to vote, hold office, or serve on committees. Any person who affirms in writing, under penalty of perjury, that he or she is at least 18 years of age and either lives, works, owns property, or is a parent or guardian of a student attending school within the boundaries of the ASNC or else is the sole designated representative of a business or organization that operates or owns property within the boundaries of the ASNC shall be duly registered as an ASNC stakeholder. All members shall show some proof of stakeholder status at the time of registration. The Rules and Elections Committee shall propose additional rules for ASNC stakeholder membership registration as may be required.

a) Please indicate WHY the Neighborhood Council wants to make the bylaw change/amendment:

As part of expanded stakeholder outreach efforts during this past year (2006) and ongoing community building efforts involving local LAUSD schools, the Hermon community – one of five member communities of the ASNC – found that only a portion of the families and households with children attending Bushnell Way Elementary School within that community were able to take part in the ASNC as registered stakeholders. Half or more of the 500+ children attending that school live just outside the community and ASNC boundaries in a somewhat isolated portion of eastern Highland Park. This area has other economic and community ties to Hermon as well, as their closest retail businesses and other services are also within this neighborhood council's boundaries. This change will afford them the same opportunity to deal with school-related issues here, as families within Hermon and Monterey Hills – the two ASNC communities their school also serves. At a duly noticed meeting on January 22, 2007, the amendment passed by a stakeholder vote of 39 over 8, with 53 stakeholders in attendance (ASNC bylaws require a minimum of 50).

b) Please indicate HOW the proposed change or amendment to the bylaws complies with the Los Angeles City Charter Article IX, Ordinance No. 174006 and the Plan for a Citywide System of Neighborhood Councils:

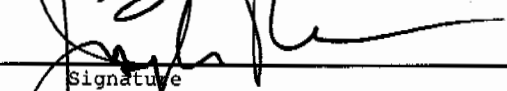
In the interest of fostering a "sense of community" (Article I.6 of The Plan) and promoting a more "inclusive membership" (Article II of The Plan) – plus other similarly espoused goals of the creation of the neighborhood council system, this amendment allows the ASNC to reverse an otherwise arbitrary exclusion of stakeholders with strong ties to an ASNC community. Article I also references educational institutions and school/parent groups, which in this case would otherwise be divided between stakeholders and non-stakeholders.

Check the box if additional pages are attached and indicate in the space provided the number of pages.
(No. of pages 1)

4. Please provide the name, title and signature of the person(s) authorized by the Neighborhood Council to request a bylaw change or amendment.

Ernest E. Sanchez, President 9/24/07 (date)  Signature
Name/Title/Date

RuthAnne Tarletz, Registrar 02.26.07 (date)  Signature
Name/Title/Date

Joseph Riser, Hermon Geographic Rep. (date) 1/26/07  Signature
Name/Title/Date

ADDITIONAL PAGE

3. Please provide the original language and the corresponding change/amendment. Please photocopy for additional sheets, if necessary. **Please attach this and other additional pages to your application after Page 2.**

ORIGINAL LANGUAGE: (NUMBER 2)

The ASNC community stakeholders are defined as individuals who live, work, or own property within the ASNC boundaries, together with the sole designated representatives of businesses or organizations that operate or own property within the ASNC boundaries.

Neighborhood Council membership is open to all community stakeholders. Community stakeholders, 18 years of age or older, may register as members of the ASNC. Only members shall have the right to vote, hold office, or serve on committees. Any person who affirms in writing, under penalty of perjury, that he or she is at least 18 years of age and either lives, works, or owns property within the boundaries of the ASNC or else is the sole designated representative of a business or organization that operates or owns property within the boundaries of the ASNC shall be duly registered as an ASNC stakeholder. All members shall show some proof of stakeholder status at the time of registration. The Rules and Elections Committee shall propose additional rules for ASNC stakeholder membership registration as may be required.

AMENDED LANGUAGE: (NUMBER 2) [Note: Deleted text is indicated by ~~strikethrough~~.]

The ASNC community stakeholders are defined as individuals who live, work, or own property within the ASNC boundaries, together with the sole designated representatives of businesses or organizations that operate or own property within the ASNC boundaries.

Neighborhood Council membership is open to all community stakeholders. Community stakeholders, 18 years of age or older, may register as members of the ASNC. Only members shall have the right to vote, hold office, or serve on committees. Any person who affirms in writing, under penalty of perjury, that he or she is at least 18 years of age and either lives, works, or owns property within the boundaries of the ASNC or else is the sole designated representative of a business or organization that operates or owns property within the boundaries of the ASNC shall be duly registered as an ASNC stakeholder. ~~All members shall show some proof of stakeholder status at the time of registration.~~ The Rules and Elections Committee shall propose additional rules for ASNC stakeholder membership registration as may be required.

a) Please indicate WHY the Neighborhood Council wants to make the bylaw change/amendment:

Since its certification in October 2002, registrars and deputy registrars for the ASNC have regularly found it difficult -- at times impossible -- to perform on-site registration for new, valid stakeholders at public meetings and events, even though significant portions of outreach funds were being expended for just that purpose. In 2006, more than one-third of new registrants did not have with them at the time they wished to register any of the acceptable forms of "proof" of stakeholder status, and were accepted only provisionally. Most never completed the registration process and also did not take part in by-mail elections as a result. Makers of the motion to remove this clause held that the requirement to sign, self-affirming, and "under penalty of perjury" was more than adequate considering the size and organizational makeup of the neighborhood council as a whole. At a duly noticed meeting on January 22, 2007, the amendment passed by a stakeholder vote of 38 over 11, with 53 stakeholders in attendance (ASNC bylaws require a minimum of 50)

b) Please indicate HOW the proposed change or amendment to the bylaws complies with the Los Angeles City Charter Article IX, Ordinance No. 174006 and the Plan for a Citywide System of Neighborhood Councils:

In the interest of "promoting public participation" (Article I.1 of The Plan) and encouraging "all Community Stakeholders to participate in all (NC) activities" (Article II.2 of The Plan), plus other similar stated goals of the creation of the neighborhood council system, this amendment allows the ASNC to more easily register all qualified stakeholders without requiring some categories of community members to take further steps to join the ASNC -- as has been the case -- or more likely never complete the process. The self-affirming nature of what will remain within the membership clause serves as an equalizer for all types of stakeholders, and inserts a new level of implied trust and a welcoming atmosphere.

(Revised 4/7/06)

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COMPLETED APPLICATION CHECKLIST

Before submitting the Application to Change or Adjust Bylaws, please ensure that all of the following items have been completed and included with the petition materials:

- Complete set of the original bylaws as certified by the Board of Neighborhood Commissioners or your current operating bylaws that have been amended and approved by DONE.
 - Complete set of the revised bylaws.
 - Governing board meeting agenda(s) and minutes or resolution, approving the changes to the bylaws pending DONE approval.
1. Name of the Neighborhood Council at the time of Certification.
 2. Name and contact information of the person(s).
 3. The Article(s), Section(s), and/or Subsection(s) for which change/amendment is being requested.
 4. The original and changed/amended language of EACH proposed change to the bylaws.
 5. Why you want to change/amend the bylaws.
 6. How each proposed change complies with the Charter, Ordinance and Plan.
 7. Signature of the person(s) authorized to request by-law changes/amendments.

PLEASE RETURN THE COMPLETED APPLICATION MATERIALS, INCLUDING THIS PAGE, TO:

City of Los Angeles
Department of Neighborhood Empowerment, Field Division
334-B East Second Street, Los Angeles, California 90012
(213) 485-1360; Toll Free 3-1-1

THANK YOU

FOR OFFICE USE ONLY (Please DO NOT write below this line.)

Date of Receipt _____

Date Response Required (please provide a minimum of 10 business days after date of receipt)

The change/amendment number(s) _____ is/are **APPROVED** under Article VI, section 3(b) of the Plan.

The change/amendment number(s) _____ is/are **INCONSISTENT** with the principles governing a Certified Neighborhood Council's purposes or operations under Article VI, Section 3(c) of the Plan.

Date/Location of the Board of Neighborhood Commissioners hearing: _____

If the **APPLICATION IS INCOMPLETE**, please indicate the reasons for that determination below.

Completed By:

DONE STAFF REVIEWER

DATE